

NATIONAL HEADQUARTERS SONS OF THE AMERICAN LEGION

August 7, 2017

MEMORANDUM TO: SAL NATIONAL OFFICERS, NATIONAL EXECUTIVE COMMITTEEMEN,
ALTERNATE NATIONAL EXECUTIVE COMMITTEEMEN, PAST
NATIONAL COMMANDERS, NATIONAL COMMISSION AND
COMMITTEE CHAIRMEN AND MEMBERS, DETACHMENT
COMMANDERS AND ADJUTANTS

FROM: BRIAN J. O'HEARNE (MA), NATIONAL ADJUTANT

SUBJECT: NATIONAL EXECUTIVE COMMITTEE MEETING
SATURDAY AND SUNDAY, October 7-8, 2017

Pursuant to Section 2, Article VII, of the National Constitution of the Sons of The American Legion, the National Commander of the Sons of The American Legion, hereby calls for a meeting of the National Executive Committee of the Sons of The American Legion to be held October 7-8, 2017, in Indianapolis, Indiana. The meeting shall be conducted at the Sheraton Hotel downtown Indianapolis. Agenda of the meeting is set as follows: Pre –Registration, Friday 2-5 p.m.; Saturday 7:30-8:30 a.m. National Committee Meetings will be held on Friday, 6-9 p.m., and National Commission Meetings will be held on Saturday beginning at 9:30 a.m. Call to order on Saturday morning at 8:30 a.m., and then adjourn. The NEC will reconvene Sunday at 8:45 a.m. until noon (approximately). Please arrange for your travel to Indianapolis on Friday, October 6, 2017, with a departure time on Sunday, October 8, 2017, after 1:30 p.m., if possible. Times are subject to change. **See the final agenda sheet in your registration packet for times and meeting rooms.**

All certified National Executive Committeemen (or Alternate representing), National Officers, Past National Commanders, National Commission Chairmen and Vice Chairmen, Finance Commission members, MTD Committee members, SAL Strategic Planning committee attending the meeting will receive a National Call-in reimbursement. Persons authorized to receive a call-in will receive a reimbursement for this meeting by mail subsequent to the meeting. There will be a sign-in register for all attendee's, and the call-in allocation shall be determined from that register and roll call. Roll call is mandatory. **Only those listed above will receive reimbursement unless otherwise directed by separate letter of authorization approving such call-in.** The official call-in list by name will be emailed to all NEC's and Detachment Adjutants subsequent to the National Convention. Reimbursement checks will be mailed subsequent to the fall meetings.

Housing will be at the Sheraton Hotel located downtown Indianapolis, Indiana. Attached is a copy of the standard housing form. If you plan to attend the National Executive Committee Meeting, October 7-8, 2017, you must return this form to National Headquarters. Please do so immediately as rooms are limited. Reservations must be received at this office prior to August 28, 2017. A block of rooms has been reserved at the hotel; however, these rooms can only be held until August 28, 2017. It is imperative that you respond prior to August 28, 2017. Your reservation will be guaranteed, however, if you have a last minute change and cannot attend, it is your responsibility to cancel your reservation otherwise you will be billed for the first nights lodging. Also, if you elect to room with someone else at the last minute upon your arrival, you must make this adjustment with the front desk of the respective Hotel.

There is no free hotel shuttle service to and from the airport. You must use either a limousine or taxi at your own expense. You can contact Carey of Indiana a local limousine service at 1-317-241-6700 {www.careyindiana.com} or the Go Express service available in the baggage area for transportation, if desired.

