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## SONS OF THE AMERICAN LEGION DETACHMENT OF NEW YORK

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Commander J. Bruce Ruthven  
Adjutant Robert J. Avery

Date: February 22, 2017

RE: Official Communication from the Detachment Adjutant

### CONSOLIDATED SQUADRON REPORT

Enclosed you will find the Consolidated Squadron Report Form for 2016 – 2017. Only minor changes were made to this year's form. Remember that you only need to report on the programs that you worked on and/or contributed to. There isn't a Squadron in the entire organization that can report in every category so don't be intimidated. All possible programs are on the form to make completion easier for you. There are also lines available for programs that are not specifically listed under the various areas.

Every blank or line does not have to be completed. The enclosed report is a single page and two copies. Upon completion of the report, send the original and second copy to Detachment HQ. Retain the last copy for your Squadron. Responses may call for figures, such as the number of veteran home visits, or the number of hours donated to the Child Welfare Foundation. Other inquiries, such as The American Legion National Emergency Fund (NEF), request the number of dollars spent. There is a dollar sign (\$) at the beginning of each blank space that requires a response in dollar amounts. Remember to round off all dollars spent to the nearest whole dollar. If there is a  , it is a Yes/No question. A check mark will indicate that your Squadron participates in that particular program. **All Squadrons in this Detachment are expected to complete this form.** Note: Counties should report directly to their District, and the Districts should report directly to the Detachment

**Here in New York our deadline to complete the report is April 30, 2017,** so you will be covering your activities and donations for the 12 month period from May of 2016 through April of 2017. **When completed return the original (GOLD COPY) and the second (GREEN COPY) to:**

Sons of The American Legion  
Detachment of New York  
Suite 1300 112 State Street  
Albany, New York 12207

### OFFICER CERTIFICATION FORM (OCF)

All Squadron Adjutants are reminded to forward their OCF to Detachment HQ immediately following their Squadron elections which typically occur in the month of May. The same goes for all formed Counties and Districts. The form is included in this mailing and can also be found at the Detachment website: [www.sonsdny.org](http://www.sonsdny.org) . The on line form is in a "fillable" format that can be directly forwarded to Detachment HQ upon completion. Remember that you must complete and submit an OCF for the 2017-2018 Administrative Year even if the Officers remain the same! **If an Officer Certification Form has not been received at Albany HQ from your Squadron, you will not receive 2018 Membership cards.**

### 10<sup>th</sup> ANNUAL WALK-A-THON

Just a reminder that The American Legion Auxiliary and the Sons of The American Legion in New York State are holding their 10th Annual Walk-A-Thon to benefit the 13 Veterans Administrative Medical Centers in New York State, the 5 New York State Veterans Homes along with Fisher House in Albany, New York. The Walk-A-Thon will take place on April 15, 2017.

This Walk-A-Thon will benefit the Veterans residing at each of these facilities, assist in their care and meet some of the needs of their family members while they are visiting. These funds will help voluntary service departments purchase personal hygiene products, board games, home computers, DVD's, coffee makers, movies passes, tickets to sporting events, phone cards, along with renovating and upgrading recreation and therapy equipment. Funds are always needed for the upkeep of the Fisher House. The Fisher House provides veterans families a place to stay at no charge while their loved ones are receiving medical care at Stratton Veterans Administration Medical Center. The New York State Veterans Homes are assisted living homes for veterans. Recreational and social donations are always welcomed and improve the quality of life for our Veterans residing there.

With the amount of veterans returning from active duty from the conflicts in the Middle East these young men and women need the services provided at our VAMC's in New York State and their family's need help to adjusting to their loved ones medical condition suffered in our time of war. Let's not forget our aging veterans who have served our country in the past. They with no doubt deserve the best in recreational and socialization programs that can be offered to them.

All Walk-A-Thon information can be found on our Detachment website [www.sonsdny.org](http://www.sonsdny.org). Simply click on the Walk-A-Thon Quick Link.

**MAKE A WALK-A-THON DONATION:**

We hope that each of you will participate in the walk-a-thon to the best of your ability. Your Squadron may also mail in a donation if you are unable participate. Simply make your check payable to SAL Detachment of New York and mail to Department HQ, attention Anne Wilsey. Make sure you indicate "Walk-A-Thon" in the memo line.

Mail donations to:  
Sons of The American Legion  
Detachment of New York  
Suite 1300 112 State Street  
Albany, New York 12207

*Thank you very much for your participation!! Your donations will directly benefit our Veterans.*

**LEGION FAMILY HOMECOMING**

The Homecoming for Department Commander John Sampson, Department President Debbie Kryczkowski, and Detachment Commander J. Bruce Ruthven will take place at the Vernon Downs Casino Hotel in Vernon on Saturday June 10, 2017. The cost for the dinner is \$35.00 per person and includes Baked Chicken, Sirloin Steak, Casino Potato, Bread and Butter, and Dessert. Lodging will be at the Vernon Downs Casino Hotel at a rate of \$119.00 per night. The deadline for dinner and hotel reservations is May 25, 2017.

All reservation forms and lodging information can be found on our Detachment website [www.sonsdny.org](http://www.sonsdny.org). Simply click on the Quick Links for Upcoming Event

